

*Address*

*Date*

**To: The Passport and Identity Service, London**

Dear Sir or Madam,

Please accept this letter as confirmation that I, \_\_\_\_\_

*(applicant's name)*, date of birth, \_\_\_\_\_ *(applicant's date of birth)*,

authorise \_\_\_\_\_ *(courier's name)*, as a representative of Visa

Base Limited, to submit and collect a passport application on my behalf.

Yours faithfully,

*Applicant's signature*

*Applicant's name (printed)*